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Report of Agency Records Holdings and Destruction for Headquarters Offices for Fiscal Year 1961
(Figures in Cubic Feet)

	On Hand July 1, 1960	On Hand June 30, 1961	Gain or Loss	% of Gain Loss	Destroyed in Hdqtr. Office
DCI	365.8	287.6	-78.2	- 21%	1,779.0
DDI	122,770.7	89,804.0	-32,966.7	- 26%	7,478.6
DDP	34,309.0	33,826.0	-483.0	- 1.4%	9,035.0
DDS	31,426.5	31,554.0	127.5	.4%	3,510.7
TOTALS	188,872.0	155,471.6	-33,400.4	-17%	21,803.3

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Report of DDS Records Holdings and Destruction for Fiscal Year 1961
(Figures in Cubic Feet)

	On Hand July 1, 1960	On Hand June 30, 1961	Gain or Loss	% of gain or loss	Destroyed
DDS					
Audit Staff	50.	49.	1.		
Communications	3303.	3684.	381.	12%	1585
Comptroller	4117.5	3850.4	- 267.1	- 6.5%	666.9
General Counsel *	676.	797.	121.	18%	2.
Logistics	4941.5	4645.3	- 296.2	6%	278.3
Management	208.0	158.2	- 49.8	- 23%	21.
Medical	548.0	530.5	- 17.5	- 3%	17.5
Personnel	2747.5	2488.6	- 258.9	- 9%	246.
Security	7834.	8384.	550.	7%	100.
Training	7001.	6967.	- 34.	- .5%	574.
TOTALS	31,426.5	31,554.0	127.5	.4%	3,510.7

* General Counsel failed to include volume of library books in annual report.

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Report of DDI Records Holdings and Destruction for Fiscal Year 1961
(Figures in Cubic Feet)

	On Hand July 1, 1960	On Hand June 30, 1961	Gain or Loss	% of gain or loss	Destroyed
O/ DDI	144.	120.	- 24.	- 16%	4.
OBI	1,350.	1,380.	30.	2%	325.
OCI	2,281.7	2,000.	- 281.7	- 12%	666.
OCR	34,461.	36,552.	2,091.	6%	1,601.
OME	314.	353.	39.	12%	1,018.
OO /AD	33.5	35.	1.5	5%	10.
Contact Field	1,686.4	1,822.9	136.5	8%	196.1
Contact Hdqtr.	1,375.0	1,209.6	- 85.4	6%	61.9
[redacted]	1,503.	1,527.0	24.	1%	602.
FBD	2,732.0	2,917.1	185.1	7%	159.0
Savant	22.	32.	10.	45%	14.
ORR	26,760.5	25,339.2	- 1421.3	- 5%	2,076.7
OSI	2,772.9	2,436.2	- 336.7	- 12%	159.0
PIC	47,334.7 *	14,000. *	- 33,334.7 *	-23% *	563.
TOTALS	122,770.7	89,804.0	- 32,966.7		7,478.6

* PIC report for August 1961 indicates an error in computing footage during 1960 had been made. Correction being made in 1961 figure.

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